



Bridging Communities Together
1 Burns Grove, Giffnock, Glasgow G46 7HF

WEC CODE OF CONDUCT

Respect Yourself and Other Users of the Community Centre & the sanctity of the Prayer Hall

ACTIONS PROHIBITED AT WOODFARM EDUCATION CENTRE (WEC)

1. Entry in Prayer Hall or any other part of the premises when the Centre is closed
2. Public meetings & gatherings in the Prayer Hall, Community Hall or any other part of the building & its grounds
3. Disrupting any of the Centre activities, events or services, in the Prayer Hall or any other part of the building
4. Discussion or promotion (in any activity/event or otherwise) of all controversial issues that may adversely impact religious, racial, and social/communal harmony
5. Insulting religious and cultural symbols, books, and personalities of any religion/faith/culture
6. Disturbing the peace
7. Physical or verbal abuse of others and inciting disruptive, riotous behaviour in the Centre or its grounds
8. Direct or indirect promotion (in any activity/event or otherwise) of any form or manifestation of extremism, hate, sectarianism and terrorism
9. Intimidating, threatening, harassing, criminal acts and/or behaviours in any part of the building & its grounds
10. Illegal parking in adjacent or lower (main) parking areas, or causing a parking nuisance to neighbours
11. Entry in the Centre when in possession or under the influence of alcohol/illegal drugs
12. Unauthorised buying and selling of any kind
13. Misuse, removal or tampering with any of the Centre's equipment and fittings
14. Carrying firearms, weapons of any kind
15. Smoking anywhere in the Centre and its grounds
16. Direct or indirect promotion of any charging, fund raising, political or business activity
17. Violation of any current/prevalent legal requirements (including those related to activities/events/services involving children and other vulnerable groups, health and safety, fire and insurance requirements etc.)
18. Violation of WEC rules and regulations applicable to any premises hire/activity/event/service
19. Direct or indirect obstruction or interference in the monitoring or management of any premises hire/activity/event/service undertaken by any WEC Staff/appointed representative of the Board of Trustees
20. Any interference in the management and administration affairs of the Centre other than through permitted channels (see Suggestions & Complaints procedure below)

ACTIONS REQUIRING PRIOR WRITTEN APPROVAL BY BOARD OF MANAGEMENT TRUSTEES

1. Soliciting, collecting money/donations, advertising, posting or distributing flyers/literature (of any kind) in any part of the Centre and its grounds
2. Making announcements or public statements of any kind (with or without a microphone)
3. All kinds of religious, educational, cultural and social activities, events and services, including: bringing/serving food/drinks, inviting guest Lecturers/Speakers, holding meetings or gatherings of any kind, conducting religious preaching/teaching (other than personal study/meditation during scheduled prayer times in the Prayer Hall) or classes of any kind, inviting individuals/groups/organizations for Centre visits, sleeping or staying-over in Prayer Hall or any other part of the Centre

VIOLATION OF CODE OF CONDUCT

Any violation of this Code of Conduct will result in immediate referral to the WEC Disciplinary Committee for necessary action and penalization, including temporary or permanent barring from the Centre and its activities/events/services, and/or, where appropriate, reported to the Police and/or relevant local/Government authorities.

SUGGESTIONS AND COMPLAINTS

We welcome all your comments. Please make any suggestion(s) and/or complaint(s) in writing (and drop them into one of the Comments Boxes in the Centre), or send an E-mail to: admin@woodfarmeducationcentre.org.uk

**THIS CODE OF CONDUCT HAS BEEN APPROVED & ISSUED BY:
WEC BOARD OF MANAGEMENT TRUSTEES**

E-mail: admin@woodfarmeducationcentre.org.uk URL: www.woodfarmeducationcentre.org.uk or, Find us on Facebook

WEC is managed by the Woodfarm Educational Trust, a registered Scottish Charity (No. SC040818)